

REGISTRATION & PERMISSION FORM
2025 - ENG4U Ontario Credit Course with REACH Cambridge, U.K.

REGISTRATION DEADLINE: Wednesday, January 15, 2025

TRAVEL DATES: Thursday, June 26 - Saturday, July 19, 2025 (onsite in Cambridge July 6-19)

CONTACT INFORMATION: Pam Dew | pdew@tcs.on.ca | 905-885-3217 ext. 1229

DECLARATION OF PREREQUISITE: Participation is conditional upon the student's attendance, discipline record and student account remaining in good standing at time of registration and throughout the school year.

STUDENT INFORMATION (please print):

Full Name as it appears on the passport: _____

Country of Citizenship: _____

Permanent Address (including Street, Town, Province, Country and Postal Code):

Date of Birth (mm/dd/yyyy): _____ Home Phone Number: _____

PARENT/LEGAL GUARDIAN INFORMATION (please print):

Full Name(s): _____

Email Address(es): _____

PAYMENT DETAILS:

Total Cost: \$9,595.

- The **non-refundable** deposit of \$2,595 will be charged to the student account at time of registration.
- An instalment of \$2,500 will be charged to the student account in January 2025.
- An instalment of \$2,500 will be charged to the student account in March 2025.
- The final instalment of approximately \$2,000 will be charged to the student account in May 2025. Final instalment may fluctuate slightly due to exchange rates and/or insurance costs.

See note above under *Declaration of Prerequisite

I grant permission to charge the student's TCS account under the payment plan indicated above:

PARENT SIGNATURE: _____ **DATED:** _____

MEDICAL CONDITIONS (including any allergies, dietary guidelines or other special needs):

If the student has any food allergies or dietary restrictions, please note below. If the student is travelling with any medications, please note below or attach a separate sheet.

PARENT/GUARDIAN CONTACT INFORMATION:

Please provide contact information at which the chaperone(s) or school can reach parent(s)/guardian(s) during the trip. *Please print legibly.*

Contacts	Parent/Guardian #1	Parent/Guardian #2	Additional Emergency Contact
Name			
Phone # (Cell)			
Phone # (Home)			
Phone # (Business)			
Email			

TERMS AND CONDITIONS

Student Withdrawal

If a student intends to withdraw from this travel program, please notify Sheri Gardiner via email at sgardiner@tcs.on.ca. Please note all fees are **non-refundable** except under extenuating medical circumstances.

Student Withdrawal

If a student intends to withdraw from this travel program, please notify Ms. Dew via email at pdew@tcs.on.ca. Please note all fees are **non-refundable** except under extenuating medical circumstances.

Additional Costs

The program cost (noted on page 1) covers all student expenses except for flights, travel visas (if applicable), cancellation insurance, one meal per day, meals while in transit and discretionary spending by the student.

Travel Arrangements

Parents are asked to arrange their child's airfare so that students arrive at either Heathrow or Gatwick airport on July 6, 2025. Similarly, return flights are to be reserved to leave on July 19, 2025. **If the students arrive at Heathrow**, they will be transported between Heathrow and Cambridge University on both dates. As a special concession to TCS, Reach Cambridge does not charge our students for this. Students wishing to be met by the shuttle at Heathrow should fly overnight and arrive at the airport between 6:00 a.m. and 11:00 a.m. **Please note that there is no supervision prior to this date.* For Canadian travellers: TCS will notify Ms. Dew's flight when it is reserved, usually in January, should you wish your child to be on her flight. Please note that Ms. Dew does not return to Canada at the end of the course.

Please **check all boxes below** to indicate that you have read and agree to the terms and conditions as they apply to the trip outlined on page 1 of this document.

TCS Cancellation or Changes to the Itinerary

TCS reserves the right to alter the itinerary of any of the programs without prior notice, which may include changes in dates, cancelling the trip due to extenuating circumstances or destination changes due to the impact of world events or acts of God. In the event of such a cancellation, the School will only refund the amounts it can recover after the cancellation.

Passports and Other Travel Documents

It is the sole responsibility of the student and the parent/guardian(s) to ensure that the student has proper documentation to travel. **Please note: All students require an up-to-date passport, valid until January 2026 and, where applicable, any visas or documents required to enter the country to be visited along with documents required to return to Canada. A copy of the student's current passport is required with this registration form. International students must also ensure their Study Permit will not expire prior to October 1, 2025.**

If travel visa(s) are required, the parent/guardian(s) agree to pay for and use the services of a visa consultant recommended by TCS to ensure a secure, efficient and timely process.

Participants in this trip may require proof of vaccination. The School supports the privacy of medical information; student vaccination records stored at the TCS health centre will not be disclosed to trip coordinators without the consent of the student and parent/guardian.

Medical Insurance (Purchased by TCS)

All students must have Cancellation, Travel Medical and Trip Interruption insurance in place for the duration of the program and TCS will purchase this on the student's behalf; this cost is included in the cost of the program unless otherwise indicated (may be slightly higher for international students). This insurance will ensure that the student is able to receive appropriate medical treatment while travelling as part of this program. This will also speed up the process of reimbursement for any treatments and services.

MEDICAL AUTHORIZATION

I/We approve of my/our child's participation in all of the activities and programs on this trip. Should my/our child suffer injury or illness during this travel program, I/we authorise any representative of TCS to consent to such medical attention for my/our child as may be deemed appropriate in the circumstances. I/We acknowledge that TCS will bear no financial responsibility for medical expenses incurred in relation to the treatment of my/our child. I/We agree to bear the extraordinary costs of all medical care and procedures required by my/our child that are not covered through the medical insurance purchased for this travel program through our health insurance provider.

GENERAL AUTHORIZATION AND WAIVER

- I/We approve my/our child’s participation in all of Trinity College School’s (“the School”) activities and programs for the aforementioned TCS trip, whether supervised or unsupervised and during or outside regular school hours, acknowledging that such participation involves risks and hazards incidental thereto, all of which are expressly assumed, and authorise the School to act in relation to my/our child, including without limitation arranging for medical treatment and carrying out disciplinary procedures, in each case as described in the Enrolment Agreement. In consideration of the School accepting my/our child as a student, I/we do hereby waive, release and absolve and agree to indemnify and save harmless Trinity College School and its governors, officers, employees and agents from any and all liability, including, without limitation, damages for bodily injury, arising there from, except such as shall arise solely as a consequence of its or their willful neglect or default.

- I/We release TCS, its respective directors, officers, and employees from any claim or liability arising out of any medical treatment my/our child may require. I/We also give permission for my/our child to participate in any field trips organized in relation to this TCS trip.

- I/We recognize that there are risks to my child’s person and property involved in air travel, surface transport, field trips, and in accommodations. I/We agree to accept responsibility for any loss arising from injury to my child and/or his/her property. I/We have reviewed the plans for this travel program and recognize that use of regularly scheduled airlines and other vehicles while on this trip involve risks to person and to property, which may include serious injury and death, and I/We agree to accept those risks.

- I/We recognize that all terms of the Enrolment Agreement entered into with Trinity College School (known as TCS) for the current year extend to include this program. I/We acknowledge that all school rules, including those listed in the Code of Conduct (page 5 & 6) will apply and be enforced by participating school staff and chaperones for the duration of the trip. I/We have carefully read the General Authorization and Waiver and the Code of Conduct and understand the terms and conditions. My/Our child has my/our permission to participate in all the activities of this TCS trip.

I/We _____, am/are the lawful parent(s)/guardian(s)
Print - Name of parent(s) or legal guardian(s)

of _____, who has my/our permission to participate in all of
Print - Full name of student, as on passport

the activities associated with this program, with Pam Dew, as a participant of this program.

Signature(s) of Parent(s)/Legal Guardian(s):

_____ Dated: _____

_____ Dated: _____

Please return this form by email, or in person, to
TCS Travel Education Coordinator, Sheri Gardiner at: sgardiner@tcs.on.ca (905)-885-3217 ext. 1531

CODE OF CONDUCT FOR TRINITY COLLEGE SCHOOL TRIPS

Every successful community involves a high degree of adherence to common values. Students in the charge of TCS are expected to behave honourably and have consideration for others every day. The following rules cannot cover all conceivable situations; however, any behaviour that violates this concept will be dealt with as deemed necessary by the chaperone(s).

1. Absent Without Leave (AWOL)

All participants are expected to abide by **all school rules** and curfews and any additional rules and curfews as outlined by the trip chaperone(s). Students returning to their room late or being absent at night after proper sign-in is forbidden. If a student misses a curfew, the student is considered to be AWOL. There are different types of AWOL. Generally, if the AWOL includes evidence of curfew violations and deception it will be viewed as being more serious and could lead to a student being sent home.

2. Harassment, Discrimination or Physical Aggression

Impinging on the wellbeing of others or violating their rights is totally unacceptable. Any incidents involving sexual, physical, or emotional harassment, or racial, religious, or ethnic intolerance, or physical abuse or threats will be dealt with as serious disciplinary matters. The possession of offensive weapons (such as pellet guns, slingshots, switchblades, or any other weapons that may be used in a violent or aggressive manner) is strictly prohibited.

3. Dishonesty and Theft

Lying or stealing will not be tolerated. Stealing also includes using others' possessions without their permission. Also, unauthorized use of someone else's computer files or personal belongings is considered to be theft.

4. Alcohol and Other Drugs

No student may possess, buy, sell, or consume an alcoholic beverage while in the School's charge, **regardless of local laws**. No student may possess, buy, sell, or use drugs, or possess the apparatus for drug use while in the School's charge, **regardless of local laws**. Furthermore, a student who chooses to remain in a context where such prohibited consumption is taking place is considered to have violated a major rule.

5. Fire and Security

Any tampering with the fire protection system, including alarms, P.A. systems and extinguishers, is strictly forbidden. Likewise, any misuse of door security or interference with security people on staff is forbidden. Open flames are strictly forbidden.

6. Tobacco Products

Smoking in a building or in proximity to a building – in addition to being a personal health risk – is a major violation of safety standards that could lead to a student being sent home. No student is permitted to use or possess tobacco or vape products while in the School's charge, **regardless of local laws**. Anyone caught in possession of tobacco for smoking or chewing, or who is smoking or chewing tobacco, or anyone who is in the company of those who are smoking or chewing tobacco, could be sent home. The same rules apply to those using, possessing or in the company of vaping products. Vapes and associated products are considered drug paraphernalia and subject to the School's restrictions and consequences.

7. Vandalism

Any willful act of damage to site or personal property is viewed as a gross disregard for others. Purposeful destruction of this nature is considered a serious disciplinary matter. Parents will be charged for willful damage.

8. Telephone Policy

Any illegal use of the site's or any phone system, or the placing of unauthorized third-party phone calls or fraudulent collect calls is treated as a serious disciplinary matter.

9. Room Visiting (Threshold Violation)

In order to ensure the privacy of all students and to help with security, students are not allowed to visit other students' rooms outside of designated visitation hours. Threshold violation is defined as crossing the threshold, be it a door or a window. Any violation of the "threshold rule" is considered a serious disciplinary matter and may result in a student being sent home.

10. Public Displays of Affection

We expect students to conduct themselves with the utmost propriety concerning public displays of affection while in the School's charge.

11. Sexual Intimacy

Students should be aware that sexual intimacy, within the context of this community, is inappropriate and may be grounds for disciplinary action.

TCS reserves the right to terminate a student's participation in this program if the student's behaviour is deemed to be inappropriate.

Student's Name

Student's Signature / Dated

I/We have read these rules and understand that if my/our child does not adhere to any instructions given or displays misconduct in any way, my/out child may be sent home at the discretion of the chaperone(s) and that all costs associated with returning my/our child home will be my/our sole responsibility.

Parent/Guardian Signature

Dated