



*Developing habits of the heart and mind for a life of purpose and service*

## **Senior School Expectations for Student Conduct related to e-learning and virtual TCS community engagement**

All online communications are to be conducted in a respectful manner. Specifically, students are expected to:

- Use appropriate language.
- Avoid communication deemed offensive, abusive, derogatory, threatening and/or harassing.
- Avoid displaying or transmitting material that discriminates, bullies or intends to do so.
- Refrain from screen captures or recordings of students and staff without expressed permission of the subject and only for the purposes of studying or completing course assignments.
- Appear presentable online, wearing clean casual dress and refrain from wearing hats. Clothing displaying obscene or offensive images and/or text are not permitted, and generally, students should avoid wearing anything that they would not wear on TCS campus.
- Take note of their surroundings to ensure that inappropriate and/or obscene images and texts are not on display.
- Attend and participate in their classes regularly and complete all assignments. A willful lack of engagement could jeopardize opportunities to learn and earn credit.

### **School Response to Inappropriate Behaviour (a progressive disciplinary approach)**

Minor infractions:

- First minor infraction: the student's behaviour will be addressed by the teacher or staff member overseeing the class, gathering or activity. Parents will be notified and must be an active partner in this corrective process. Housemaster and advisor will be notified.
- Second minor infraction: the student and parents will be contacted by the advisor who will underscore the need for corrective action. The housemaster will also be notified.
- Third infraction: the senior housemaster or head of Senior School will contact the student and parents directly. A possible suspension from e-learning will follow (along with Acute Disciplinary Probation, or in the case of graduating students, the possible suspension of alumni status).

Ongoing, multiple or major infractions:

- Ongoing, multiple or major infractions, including, but not limited to major breaches of trust, harassment, discrimination, aggression, or breaches of academic integrity will be dealt with on a

case-by-case basis by one of the following: the senior housemaster, director of academic administration, head of senior school, and/or the discipline committee.

- A major infraction continues to make a student liable for suspension or expulsion during the 2019-2020 academic year, including Acute Disciplinary Probation for 2020-2021.
- A major infraction may jeopardize future enrolment.
- For graduating students, a major infraction may jeopardize graduation activities including, but not limited to, Speech Day, Grad Dinner and/or TCS alumni status.

Adapting to online learning and TCS community engagement will not always be easy. However, abiding by guidelines will make online learning and community engagement a more effective, enjoyable and valuable experience for all.

**Note:** Students must observe the School's general classroom and behaviour expectations as well as our published expectations on general conduct and academic integrity as published in *Life at Trinity*. These include, but are not limited to, the *TCS Technology Responsible Use Policy* and the *Honour Code* ([Life at Trinity](#)). Failure to follow these expectations may result in disciplinary action or other academic penalties up to and including suspension and expulsion.

*(As of March 28, 2020; TCS reserves the right to make changes to this information and will do its best to communicate those modifications. The most up-to-date version of this document, as established by the School, will prevail.)*